

Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC

February 7, 2018

Present: Catherine Branch, Rev. Nancy Talbot, Barry Fenton, Mary Sparks, Kim Branch, Roger Brain, Michelle Coulombe, Frank Luba, Katherine Querns, Dilys Sostad, Steve Wellenbrink

Regrets: Meg Clarke, Carla Wilks (Congregational Designated Minister of Emerging Ministries and Community Outreach)

Guest: Sharon Brain, representing Thrift Shop Management Team

C. Branch opened the meeting at 6:40 pm.

1. Opening

Check-in led by N. Talbot

2. Approve Previous Council Meeting Minutes

The January 17, 2018 Council minutes were reviewed and approved as amended. (M/S R. Brain/D.Sostad)

3. Committee Reports

- Committee reports reviewed.
- Roofing project update was requested and provided by S. Wellenbrink. Project scoping is underway. Tender will be developed with the assistance of James Fulton and Matt Branch.

4. Updates

a. Ministers' update

- N. Talbot summarized her report.

5. New Business

a. Budget approval

- Previous budget motion did not include the M&P budget detail. N. Talbot and S. Brain recused from in-camera discussion of M&P salaries budget.
- In camera discussion of salaries and benefits.

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- Council unanimously approved the following motion (M/S S. Wellenbrink/B. Fenton):

Be it resolved that Mount Seymour United Church Council approve the 2018 budget as presented, including the Ministry and Personnel detailed budget.

b. Trip to Israel

- Rev. Talbot has been considering taking part in a trip to Israel, April 11-26, 2018. Council unanimously approved the following motion (M/S K. Querns/B. Fenton):

Be it resolved that Mount Seymour United Church Council approve the allocation of \$6,000 from the Memorial Fund towards the expenses related to a professional development trip to Israel by Rev. N. Talbot.

c. Thrift Shop receiver manager position

- The Management Team has proposed the hiring of permanent part-time receiver manager position. The schedule is intended to be 8:30-12:30, six days per week (Monday to Saturday) at a salary of \$20,000 plus benefits.
- A draft posting has been developed. The position will be responsible for initial sorting of donations and assisting with the materials to be donated to the DDA organization.
- Council recommended that the *Employment Standards Act* be verified to ensure consistency prior to posting the position.
- Council unanimously approved the following motion (M/S D. Sostad/K. Querns):

Be it resolved that Mount Seymour United Church Council approve in concept the addition of a permanent part-time (24 hrs per week) receiver manager at a salary of \$20,000, plus benefits.

d. Comprehensive Organization Structure Review

- Conference Minister Kathy Davies has suggested that Mount Seymour United Church undertake a comprehensive review of the organization structure, which has expanded to a headcount of 13 employees.

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- A subcommittee of Council will review roles and responsibilities to recommend a staffing and oversight model.
- C. Branch, D. Sostad, K. Branch and Rev. Nancy will participate in this subcommittee.

e. Ministry position

- C. Branch read a letter of resignation received from Rev. Wade Lifton, effective January 26, 2018.
- Council agreed to waive the three month notice.
- Rev. Nancy will contact Rev. Wade for availability to join a Sunday worship to recognize his contributions to MSUC.
- C. Wilks status as a candidate for ministry has been confirmed. With the resignation of Rev. Wade, MSUC has a ministry vacancy. MSUC is able to offer C. Wilks a 0.5 position as a candidate supply as a one year supervised ministry experience with a plan for a future role.
- Rev. Nancy is required to directly supervise the candidate supply term. MSUC needs to apply to be designated a supervised ministry experience site.
- The national church provides funding of \$10,000 to support supervised ministry experience sites, once approvals have been received.
- Council unanimously approved the following motion (M/S K. Querns/M. Sparks):

Be it resolved that Mount Seymour United Church Council approves the submission of an application to be designated as a Supervised Ministry Experience site.

f. Vote on Remit 6

- Council discussed The 42nd General Council 2015 Remit #6 – One Order of Ministry and held a vote on the question.
- Council voted unanimously to oppose the Remit #6 question, with one abstention (R. Brain):

Does the presbytery/pastoral charge agree that there should be one new order of ministry encompassing the present categories of recognized designated lay

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ministers, diaconal ministers, and ordained ministers, with ordination to the ministry of word, sacrament, education, service and pastoral care as the single rite of entry, and with provision for the continued identity of the diakonia within the ordained ministry?

6. Communications

- K. Branch to send the official notice of vote on Remit 6 to United Church of Canada national office.
- N. Talbot will be in touch with Comprehensive Review subcommittee members regarding schedule of meetings with Kathy Davies.
- M. Coulombe, N. Talbot to complete the documentation required to confirm C. Wilks supervised ministry experience status.
- M. Coulombe to share approved M&P salary details with Cheryl Stott for payroll purposes. Personnel files to be updated as necessary.
- Council members to confirm their terms prior to AGM (Feb 25, 2018).
- C. Branch and N. Talbot to finalize AGM agenda. Team chairs will make short presentations. Peter and Ellen Muirhead have agreed to prepare the AGM lunch.
- Congregational meeting to discuss the bequest will be held March 4, 2018 with Caitlin Frost facilitating. C. Branch, B. Fenton and K. Branch to organize the logistics (food, room setup, etc).

8. Closing

C. Branch called meeting to close at 9:00pm.

**Next Regular Council Meeting
Wednesday, March 14, 2018
6:30 pm**

Minutes Approved on DATE, 2018

Catherine Branch, Council Chair

Kim Branch, Secretary