

Minutes of the Meeting of Mt. Seymour United Church Council
Held at 1200 Parkgate Avenue, North Vancouver, BC

November 8, 2017

Present: Catherine Branch, Rev. Nancy Talbot, Barry Fenton, Dilys Sostad, Mary Sparks (partial), Kim Branch, Meg Clarke, Roger Brain, Michelle Coulombe, Frank Luba, Katherine Querns, Steve Wellenbrink, Carla Wilks (Congregational Designated Minister of Emerging Ministries and Community Outreach)

Guest: Frances Kitson (student minister)

C. Branch opened the meeting at 6:45 pm.

1. Opening

Round table introduction of council members and welcome to new staff C. Wilks and student minister F. Kitson.

2. Approve Previous Council Meeting Minutes

The October 11, 2017 Council minutes were reviewed and approved as amended.

The October 29, 2017 Council in camera minutes were approved as amended.

3. Committee Reports

a. Financial Report

- R. Brain provided a third quarter financial report. Revenues are up \$17,000 over budget, primarily due to Thrift Shop sales figures.
- A surplus of up to \$20,000 is forecast for end of year, which can be assigned to other initiatives.
- Overall, positive outlook.
- Clarification regarding First United annual donation of \$20,000, which was pro-rated on the financial statement. Starting in 2018, this will change from a flat amount to a donation equivalent to 15% of Thrift Shop revenue.
- GST refund of \$15,000 is pending in the Accounts Receivable
- Summer student funding has been incorporated.
- Amount of \$9,500 approved by Council at October 11, 2017 meeting for awning purchase has not been expensed since this project is under review.
- Confirmed that funding for chapel and Deep Cove Room improvements is coming out of Memorial Fund.
- Maintenance person funding continues to be a great investment.

b. A-Team Report

- D. Sostad provided an overview of A-Team initiatives.

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- Options are being investigated for awning. Will be brought back to Council as this installation will have an impact on church architecture.
- Chapel and Deep Cove improvements are nearly complete.
- Sanctuary improvements to lighting, sound and banners have been budgeted at \$3,000. These will hopefully be in place by Advent 1.

The following resolution was passed by Council. **M/S (F. Luba/S. Wellenbrink). Carried.**

Be it resolved that Council approves payment of \$3,000 to the Administration Team towards sanctuary improvements.

- Furnace in Thrift Shop area is not working properly. Estimate on replacement will be confirmed this week and a motion for Council will be sent via email.
- Wi-Fi improvements to increase strength throughout the church building were discussed and the increased monthly cost of \$40 to the current Shaw service were approved. This will provide connectivity to the pre-school. Will confirm that this will extend to Thrift Shop area. Thrift Shop is considering installation of POS system for debit purchases and will require Wi-Fi service.

5. New Business

a. Roof Campaign

- M. Clarke provided summary of the Roof Campaign fundraising.
- Roof Campaign target is \$220,000 for roof and HVAC replacement. To date \$196,685 has been raised. Approximately \$25,000 remaining prior to campaign end date of November 26, 2017.
- Thrift Shop pledge, based on their increased revenues, will be discussed with Management Team.
- Reminders will be made during next two Sundays, in conjunction with "What's Going On Under The Roof" item.

4. Updates

a. Ministers' update

- Staff hirings have progressed quickly and successfully.
- Worship Team has been very active. On November 4th, six people (Staff and lay) participated in a workshop on creative Sunday services.
- Advent preparations well underway. Turkey lunch will take place on Advent 1. First United will present on Advent 3. A band and choir have been organized.

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6. Review Retreat priorities

- A re-evaluation of priorities was discussed. Given the amount of change taking place in the church this fall, it was agreed that the café space priority will be deferred to 2018. C. Wilks position will focus on congregational life. The integration of new staff is important.
- F. Kitson will offer an interactive discussion on Advent themes in café space during Thrift Shop Thursday afternoons. She will meet with the Management Committee.

7. In-Camera discussion of Administrator/Coordinator position.

8. Closing

C. Branch called meeting to close at 8:55pm. Reminder to begin preparations for the new budget.

Next Regular Council Meeting
Wednesday, December 13, 2017
6:30 pm

Minutes Approved on December 13, 2017

Catherine Branch, Council Chair

Kim Branch, Secretary